

~~SECRET~~WEEKLY REPORT FOR SUPPLY DIVISION FOR PERIOD  
ENDING 5 MARCH 19861. Progress Report on Tasks Assigned by the DCI/DDCI:

None.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

25X1 NO a. The Agency Standard Automated Property System (ASAPS) Data Base Administrator went to [ ] on Tuesday, 25 February, to visit IMS/FSG/LOGS. The purpose of the trip was two-fold; the first reason was to conduct an interview with the IMS/FSG Accountable Officer, regarding the Logistics Training Review of the Headquarters Property Accounting Course and second, to view IMS/FSG's Property Accountability System which is currently running on a Wang Alliance. [ ]

25X1 NO b. On Thursday, 27 February, the Agency Standard Automated Property System (ASAPS) Data Base Administrator made a trip to Headquarters for two tutorials on ASAPS. The first visit, to OMS/LOGS, was to train the new person acting as a Logistics Officer in the use of ASAPS, as well as to inform both the Chief of OMS Support and his supervisor about the capabilities of ASAPS. The Data Base Administrator also met with the IMS/LOGS Officer to give him a brief session on ASAPS. [ ] 1-0

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h. The annual Consolidated Table of Vehicular Allowances (CTVAs) have been sent to responsible components for the yearly update. [REDACTED]

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i. Action has been taken to correct the problem of the bar coding of Form 240A (Courier Classified Mail Receipt), which was received [REDACTED] on 1 January 1986, but could not be used by the Mail and Courier Branch. An expedited shipment of 50 boxes was immediately ordered through a local vendor, Wallace Computer Services. Vendor has advised that shipment of these forms was made by UPS on 3 March 1986. They should be arriving [REDACTED] within the next few days. [REDACTED]

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j. On 27 January 1986, Supply Management Branch (SMB), Supply Division, forwarded a request to Procurement Division (PD) to issue a requirements contract for the Prewired Radio System Installation Kits required for the Office of Communication's RECAP program. PD has approved the contract in draft and upon final approval the proposal will be submitted to six local contractors who have indicated an interest in providing the kits. [REDACTED]

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n. Miscellaneous

25X1 NO A tutorial of the Field Administration Course will be conducted from 26 March through 28 March 1986. It will be presented to three individuals scheduled for overseas assignments. [REDACTED]

25X1 NO Supply Management Branch, Supply Division welcomes two trainees, [REDACTED]  
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3. Significant Events Anticipated During the Coming Week:

None.

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